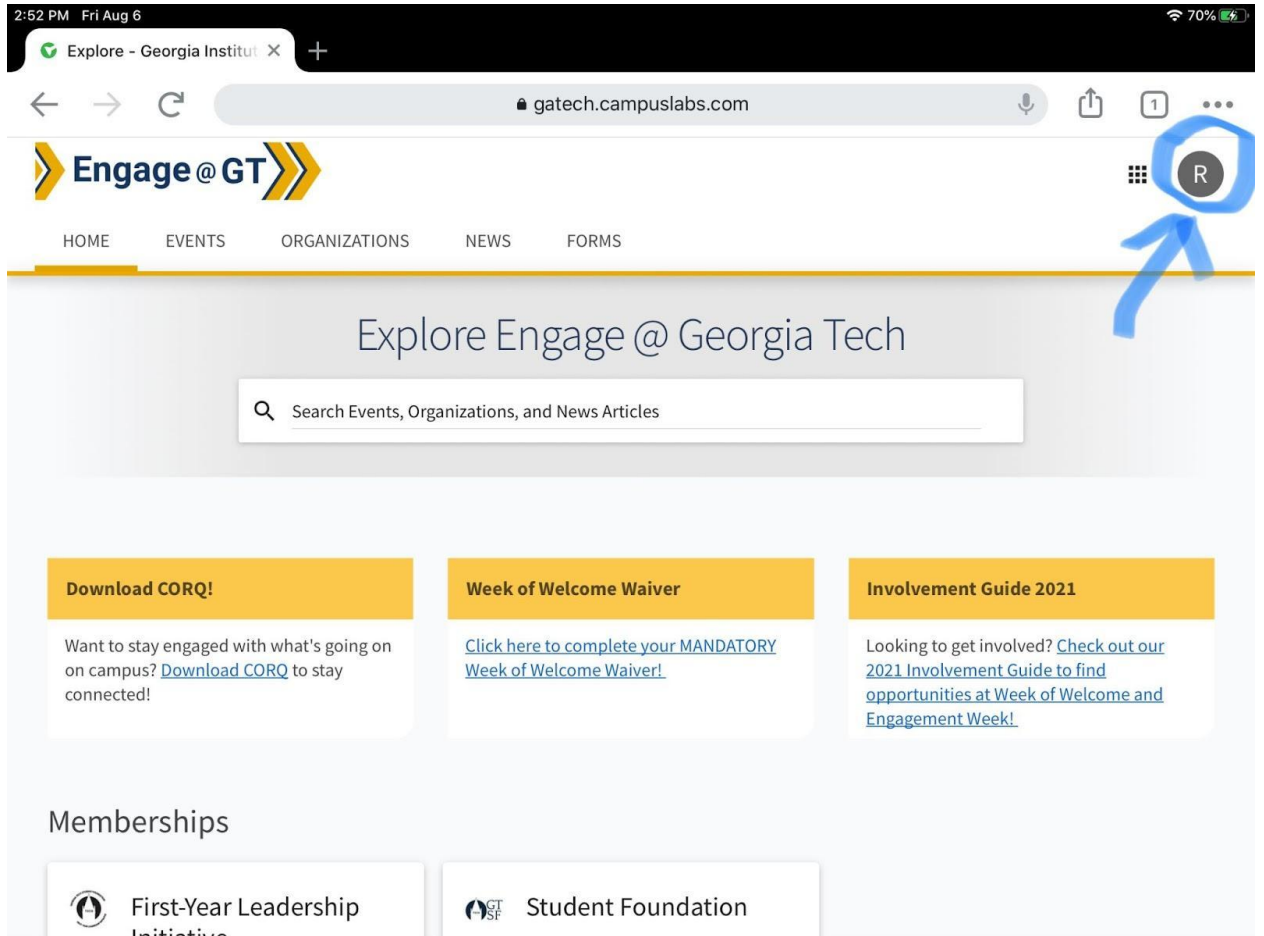
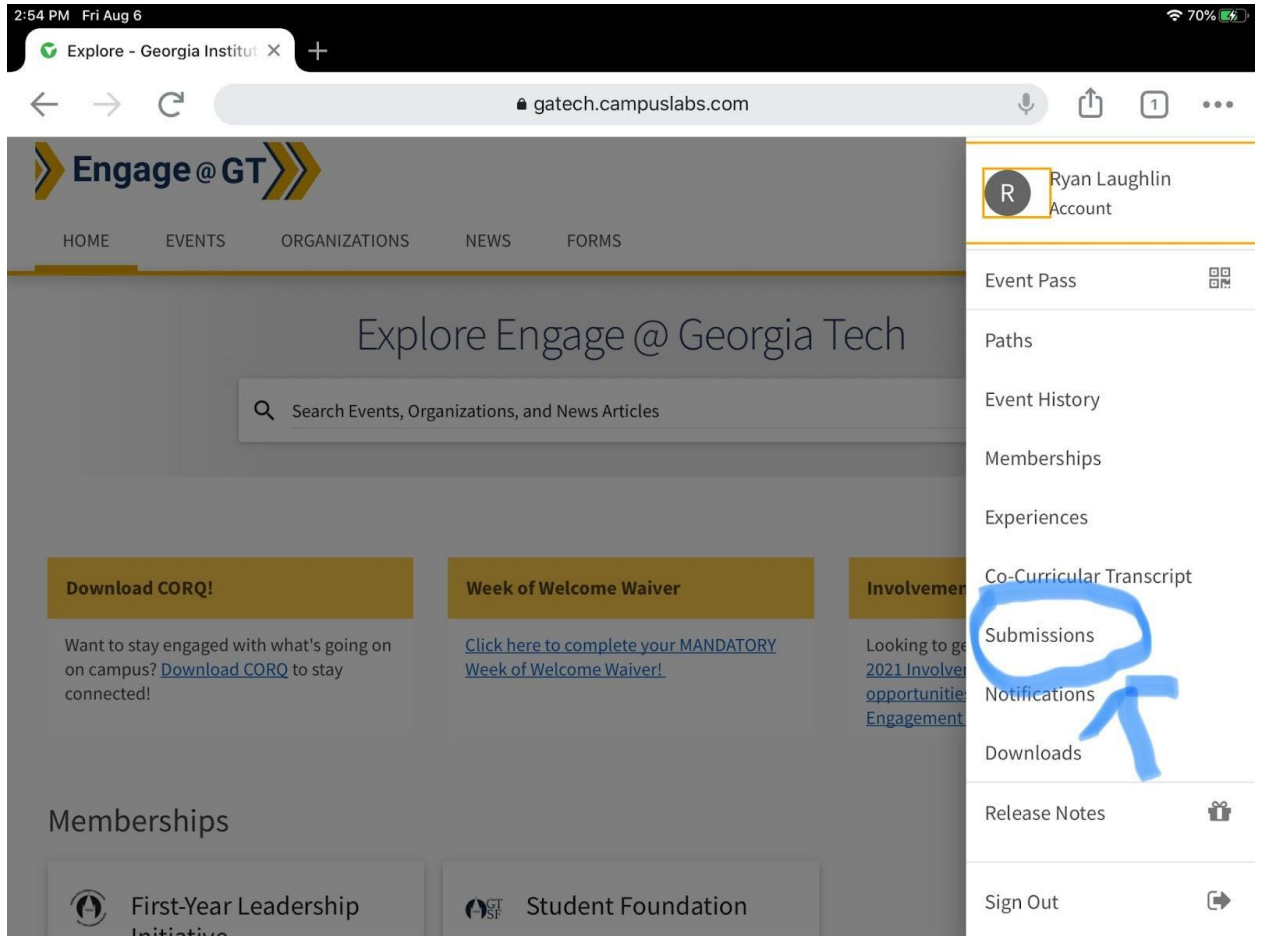


## Non-Registered Student Org's/Individuals Allocation Request

1. Sign into Engage and click the account button



2. This will open a menu on the right side of your Engage portal, on this drop down, click the submissions tab



3. This will bring you to the 'My Submissions' Page, from here click the 'budgeting' button

2:55 PM Fri Aug 6  
My Submissions - Forms x  
gatech.campuslabs.com

**Engage@GT**

HOME EVENTS ORGANIZATIONS NEWS FORMS

## My Submissions

FORMS ELECTIONS ORGANIZATION REGISTRATIONS EVENTS **BUDGETING**

Filter by Status: All

Name	Status	Status Date	Date Completed	Action
Engagement Week Fairs 2021	Approved	7/21/2021 1:47 PM	6/8/2021 10:22 AM	👁
Engagement Week Fairs 2021	In Progress	7/9/2021 1:13 PM		👁 🖨 🗑
2021-2022 First-Year Leadership Organization (FLO) Common Application	In Progress	7/1/2021 8:59 AM		👁 🖨 🗑
FLOAB ProStaff Retreat Info	Pending	5/25/2021 2:40 PM	5/25/2021 2:40 PM	👁
Summer & Fall 2021 Org Interest Form	Pending	5/19/2021 4:35 PM	5/19/2021 4:35 PM	👁
Spring/Fall 2021 RSO Advisor Registration	Approved	4/12/2021 12:35 PM	4/12/2021 11:13 AM	👁
2021 Up with the White & Gold: Award Winners	Approved	3/9/2021 2:49 PM	3/8/2021 11:57 AM	👁
2021 Up With the White & Gold Award Nomination Form	In Progress	2/17/2021 2:58 PM		👁 🖨 🗑
2021 Up with the White & Gold: Award Updates	Pending	2/12/2021 3:44 PM	2/12/2021 3:44 PM	👁

4. This will bring you to the 'Personal Budget Requests' page, from here click the blue 'create request' button

2:55 PM Fri Aug 6

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HELP US IMPROVE THIS PAGE

## Personal Budget Requests

CREATE REQUEST

Search

Status All Statuses

Process All Processes

Show Only Recently Deleted

All : 0 result | Export CSV PDF

Sort by: Submitted Date

No Requests match the search or filter criteria.

5. Now you will see every applicable Budget application currently available, find the GTSF Funding Application for the semester your applying and click the blue font that says ' Budget Proposal (by priority)'
6. All that's left is completing the application by answering the questions and providing a budget, reminder to check out our [GTSF funding application guide](#) for more details on filling out the application.